Online Application Guideline
- Non-Business Organizations -

To participate in the Global Compact, a non-business organization:

Prepares a Letter of Commitment (Fig. 1 below) signed by the Chief Executive Officer to the Secretary-General of the United Nations expressing commitment to

- the Global Compact and its ten principles;
- participation in the activities of the initiative where feasible; and
- submission of a Communication on Engagement (COE) every two years

Requirements of the Letter of Commitment for non-business organizations

1) The letter contains an official company letterhead;
2) The letter is addressed to the UN Secretary-General;
3-4) The Statement includes the organization’s support for the ten principles of the Global Compact and to take part in the activities of the initiative, and the submission of the Communication on Engagement (COE) within two years after joining, and every two years thereafter;
5) The letter is signed by company’s highest executive or equivalent (name and title must be legibly printed underneath the signature);
6) The letter (one-page statement) is scanned and available for upload before completing the Online Registration Form.

Completes the Online Application Form (Fig. 2a-2b below) and uploads a digital copy of the Letter of Commitment signed by the highest executive;

**Please ensure that your Letter of Commitment fulfills the requirements stated above, and that the name of the company’s chief executive, who signed the Letter of Commitment, corresponds with the entry in the online registration form.**
Dear Mr. Secretary General,

I am pleased to confirm that Go Green International Environmental Group supports the ten principles of the UN Global Compact with respect to human rights, labour, environment and anti-corruption. With this commitment, we express our intent to support the Global Compact advancing these principles, and will make a clear statement of this commitment to our stakeholders and the general public.

We also pledge to participate in and engage with the UN Global Compact in the following way(s): [please insert description of the ways in which your organization wishes to engage and participate; please refer to: http://www.unglobalcompact.org/HowToParticipate/non_business_participation.html for suggested engagement options according to your organization type].

We recognize that a key requirement for participation in the Global Compact is the submission of a Communication on Engagement (COE) that describes our organization’s efforts to support the implementation of the ten principles and to engage with the Global Compact. We support public accountability and transparency, and therefore commit to report on progress within two years of joining the Global Compact and every two years thereafter according to the Global Compact COE policy.

Sincerely yours,

Ms. Erica Johnsen
Executive Director, Go Green

Fig. 1 Sample Template - Requirements of the Commitment Letter for Non-Business Organizations
Figure 2a. Online Application Form for Non-Business Organizations (part 1 of 4)

- **Highlighted fields are required.**

  - **Number of full-time, direct employees**

  Indicate when and where your organization was officially registered. Also include the governing authority that verified its registration, as well as the registration number. If you do not have this information, you can alternatively submit documentation proving your legal status (e.g. constitution, memorandum and articles of association, trust deed, Act of Parliament under which the organization is constituted etc.)
Figure 2b. Online Application Form for Non-Business Organizations (part 2 of 4)

Non-Business Organization Application

Primary Contact Point

The main point of contact between your organization and the Global Compact Office. After your application is reviewed and accepted, this person will receive regular email including the UN Global Compact Quarterly Bulletin, Communication on Progress updates (for business participants) as well as updates on news and events.

Details for Primary Contact Point

- Prefix
- First name
- Middle name
- Last name
- Job title
- Email
- Phone
- Postal address
- Address cont.
- City
- State/Province
- ZIP code
- Country: [Country]

Login information

Please create a username and password. You will need this login to update or check the status of your application.

Username
Password
All new participants will receive a digital welcome package, which will be accessible through their online profile. Participants also have the option to receive this package in physical form via courier. In consideration of the environment, we encourage participants to choose to access the digital package in lieu of the physical package.
Ensure that the Letter of Commitment fulfills all requirements.

Provide a brief description of your organization’s purpose and activities (maximum 1000 characters).