



**Online Application Guideline
- Non-Business Organizations -**

To participate in the Global Compact, a non-business organization:

Prepares a Letter of Commitment (Fig. 1 below) signed by the Chief Executive Officer to the Secretary-General of the United Nations expressing commitment to

- the Global Compact and its ten principles;
- participation in the activities of the initiative where feasible; and
- submission of a Communication on Engagement (COE) every two years

Requirements of the Letter of Commitment for non-business organizations

- 1) The letter contains an official company letterhead;
- 2) The letter is addressed to the UN Secretary-General;
- 3-4) The Statement includes the organization's support for the ten principles of the Global Compact and to take part in the activities of the initiative, and the submission of the Communication on Engagement (COE) within two years after joining, and every two years thereafter;
- 5) The letter is signed by company's highest executive or equivalent (name and title must be legibly printed underneath the signature);
- 6) The letter (one-page statement) is scanned and available for upload before completing the Online Registration Form.

Completes the Online Application Form (Fig. 2a-2b below) and uploads a digital copy of the Letter of Commitment signed by the highest executive;

Please ensure that your Letter of Commitment fulfills the requirements stated above, and that the name of the company's chief executive, who signed the Letter of Commitment, corresponds with the entry in the online registration form.

Fig. 1 Sample Template- Requirements of the Commitment Letter for Non-Business Organizations

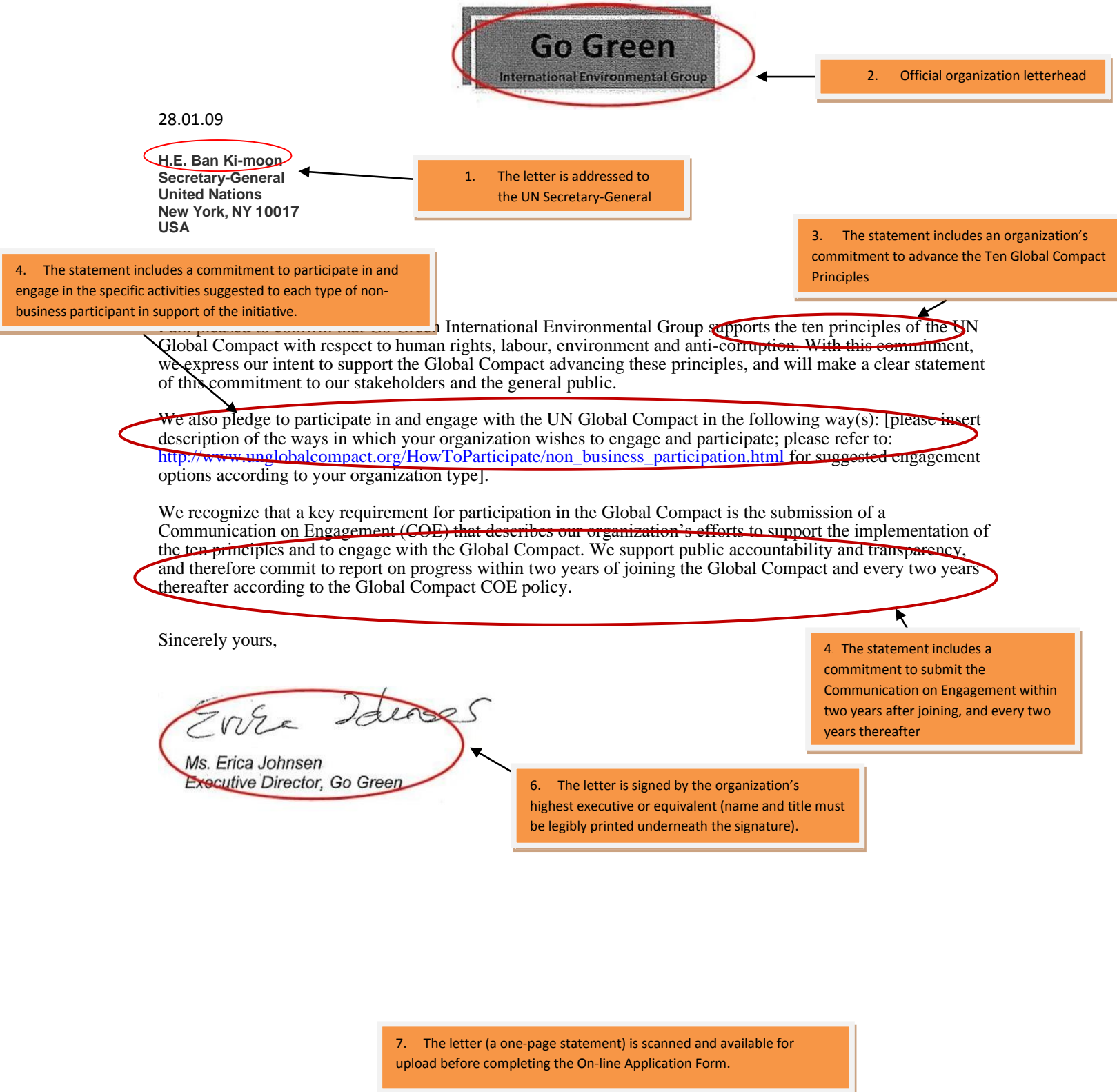


Figure 2a. Online Application Form for Non-Business Organizations (part 1 of 4)

UN Global Compact

SEARCH

Search website Search participants

About Us How to Participate Reporting Participants & Stakeholders Local Networks Issues News & Events Login

HOW TO PARTICIPATE

Print Email

Home / How to Participate / Apply Now

Non-Business Organization Application

About your organization

Organization name

Website

Employees

Type

Country

Legal Status

Your organization must be a legal entity in the country / state where it is based in order to become a UN Global Compact participant. In order to confirm legal status, you must provide your organization's registration, incorporation, license, certification or similar number provided by a government or government agency, and the place of registration / incorporation.

Registration / incorporation details

Date of Registration

Place of Registration

Public Authority

Registration number

Next

Number of full-time, direct employees

Indicate when and where your organization was officially registered. Also include the governing authority that verified its registration, as well as the registration number. If you do not have this information, you can alternatively submit documentation proving your legal status (e.g. constitution, memorandum and articles of association, trust deed, Act of Parliament under which the organization is constituted etc.)

****Highlighted fields are required.****

Figure 2b. Online Application Form for Non-Business Organizations (part 2 of 4)

- Overview
- Business Participation
- Non-Business Participation
- Engagement Opportunities
- Global Compact LEAD
- Apply Now**
- » Business Organizations
- » Non-Business Organizations

Home / How to Participate / Apply Now

Non-Business Organization Application

Primary Contact Point

The main point of contact between your organization and the Global Compact Office. After your application is reviewed and accepted, this person will receive regular email including the UN Global Compact Monthly Bulletin, Communication on Progress deadlines (for business participants) as well as updates on news and events.

Details for Primary Contact Point

Prefix	<input type="text"/>
First name	<input type="text"/>
Middle name	<input type="text"/>
Last name	<input type="text"/>
Job title	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>
Postal address	<input type="text"/>
Address cont.	<input type="text"/>
City	<input type="text"/>
State/Province	<input type="text"/>
ZIP/Code	<input type="text"/>
Country	Albania <input type="text"/>

Login information

Please create a username and password. You will need this login to update or check the status of your application.

Username	<input type="text"/>
Password	<input type="text"/>

Figure 2c. Online Application Form for Non-Business Organizations (part 3 of 4)

Business Participation

Non-Business Participation

Engagement Opportunities

Global Compact LEAD

Apply Now

» Business Organizations

» Non-Business Organizations

Non-Business Organization Application

Highest Level Executive

The Highest Level Executive (Chief Executive Officer or equivalent) signs the Letter of Commitment for your organization. After your application is reviewed and accepted, this person will receive official documents such as policy updates, reports, and invitations to special events via postal mail.

Details for Highest Level Executive

Prefix

First name

Middle name

Last name

Job title

Email

Phone

Postal address

Address cont.

City

State/Province

ZIP/Code

Country Albania

Welcome Package

New participants will receive immediate access to a digital welcome package containing materials for better understanding the Global Compact, its requirements for participants, and how organizations can get started.

A hard copy version of the welcome package can be provided upon request and will take 6 to 8 weeks (or more) to arrive at the mailing address provided.

In consideration of the environment, we encourage participants to access the digital package.

A welcome package in hard copy format should be sent to the Highest Level Executive's mailing address

All new participants will receive a digital welcome package, which will be accessible through their online profile. Participants also have the option to receive this package in physical form via courier. In consideration of the environment, we encourage participants to choose to access the digital package in lieu of the physical package.

Figure 2d. Online Application Form for Non-Business Organizations (part 4 of 4)

The screenshot shows a web application form titled "Non-Business Organization Application". On the left is a navigation menu with "Apply Now" selected, containing sub-links for "Business Organizations" and "Non-Business Organizations". The main content area has a breadcrumb "Home / How to Participate / Apply Now" and a title "Non-Business Organization Application".

There are two main input sections:

- Letter of Commitment:** A section with a "Browse..." button and the text "No file selected." An annotation box on the left points to this section with the text "Ensure that the Letter of Commitment fulfills all requirements."
- Mission Statement:** A text input area with a character count of 1000. An annotation box on the right points to this section with the text "Provide a brief description of your organization's purpose and activities (maximum 1000 characters)."

Below these sections is a note: "Please note that upon review and acceptance of your application, the Letter of Commitment and your Mission Statement will be made public on this website as adherence to accountability." A "Submit" button is located at the bottom right of the form area.

The footer contains logos for the Foundation for the Global Compact, Global Reporting Initiative, PRME, PRI, and Global Compact Cities Programme, along with links for "United Nations", "Privacy Policy", "Copyright", and "Contact Us".

Ensure that the Letter of Commitment fulfills all requirements.

Provide a brief description of your organization's purpose and activities (maximum 1000 characters).